

Specific Admissions Guidelines Relative to 9-11 Grade Level Transfer Applicants and Home Schooled Applicants

Transfer Students

9 – 11 Transfer Student admits—qualified applicants are recommended for admissions by the admissions committee as space permits in the requested grade level.

The admissions committee looks at entire application, including SSAT scores, Character Skills Snapshot results, teacher recommendations, and previous grades.

Following the recommendation of the admissions committee, the Curriculum Committee (including the Assistant Director of Student Life) reviews the applicant's transcript. For their review, the transcript and the current school's curriculum is provided to the members of the Curriculum Committee. The executive teacher of each department reviews the information and determines what courses and in writing on the Transcript Review for Transfer Students form, identifies what the student will need to complete to satisfy both department and Uni graduation requirements.

The Director of Admissions shares the recommendations and transcript evaluation with the Director and makes a recommendation for each of the selected applicants.

IHSA athletic and activity eligibility—The Illinois High School Association IHSA has strict regulations about athletic and activities eligibility related to student transfers from one school to another. All transfer students hoping to participate in IHSA athletics or activities must contact the Athletic Director for additional information and guidance.

Home Schooled Applicants

Homeschooling*—for applicants to the subfreshman year and to high school grades:

a. In the same way we request a school report card from students enrolled in a traditional school setting, we ask that the adult(s) responsible for the home schooling of the applicant submit the following documentation:

- Program Information: What philosophy guides your home schooling program? What outside programming (i.e. online course supplementation, community college classes) if any, are utilized in the administration of the home schooling program?
- Curriculum: What texts and resources have been used in the applicant's home schooling experience? Please provide syllabi, if available. In order to facilitate

- review of coursework completed, please list subjects covered in a one-page format similar to a traditional transcript.
- Extracurricular activities: In what activities has the applicant participated while being homeschooled?

b. To document student skill level, when possible, please indicate grades earned in each subject completed if home school program does not include formal grades from outside educational institutions. If *no* formal grades are available, written or dialogue grades and/or sending recent samples of work completed in mathematics, science and English are utilized in helping determine a student's educational background.

c. In addition to the SSAT and Character Skills Snapshot results, and other information required of all applicants, families are *encouraged* to share results of other standardized tests if available.

d. Recommendation forms from our application packet should be completed by teachers as thoroughly as possible. While it is appropriate for the parent to complete the one of the recommendations if he/she is the provider of the home school instruction, we ask that the additional letters of recommendation come from other adults, who have knowledge of the applicant's academic ability.

e. The admissions committee will carefully review all materials received. For all homeschool applicants, the SSAT is strongly considered.

*Many thanks to IMSA for much of this language about homeschooled applicants.